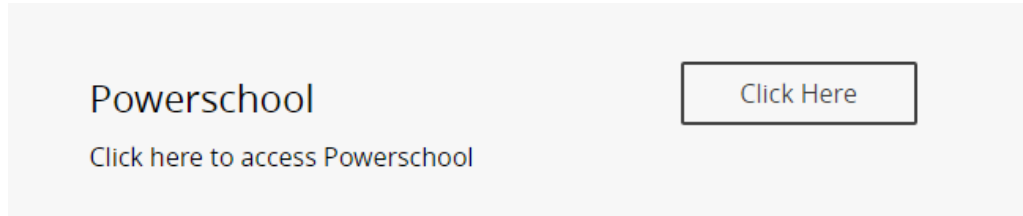


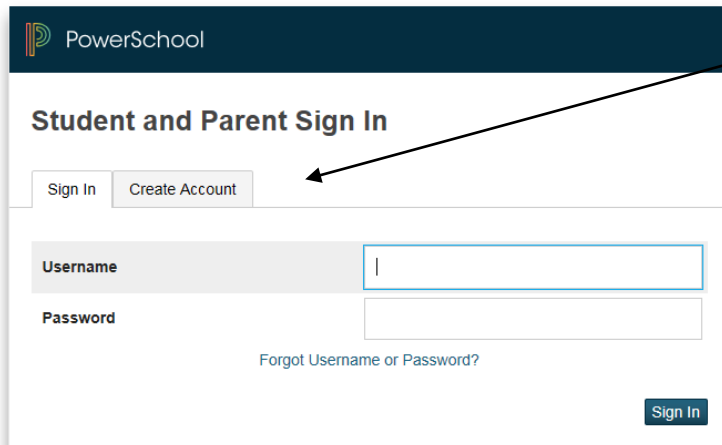
How to create a parent account in Powerschool:

Visit our school website at:

<https://jv.eics.ab.ca/>



At the bottom of our webpage, there is a link to Powerschool. Click on the tab "Create Account"



A screenshot of the Powerschool login page. The header shows the Powerschool logo. Below it, the title "Student and Parent Sign In" is displayed. There are two tabs: "Sign In" and "Create Account". Below the tabs are input fields for "Username" and "Password". A "Forgot Username or Password?" link is located below the password field. A "Sign In" button is at the bottom right.

Click Here to create a NEW account

PowerSchool

Create Parent Account

First Name

Last Name

Email

Desired Username

Password

Re-enter Password

Password must: *Be at least 6 characters long

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1

Student Name

Access ID

Access Password

From here, fill out the required information under Create Parent Account. This is where you will create your own username and password to get into your Powerschool Parent Portal

To link you children to your account, you will need the Access ID and Access Password from the school. If you do not have this information, please contact the office.

How to complete forms:

Please note that the Powerschool APP does not support filling out forms, or paying fees at this time. You will need to login using a web browser like Internet Explorer, Google Chrome, or Firefox. The Apple browser Safari does not seem to support these functions at this time either.

Once logged in, your children will be tabbed across the top, and this is the menu you will see:

School Information

- Grades and Attendance
- Forms and Fees
- Account Management
- Additional Resources

Welcome to the EICS PowerSchool Public Portal

District Announcements

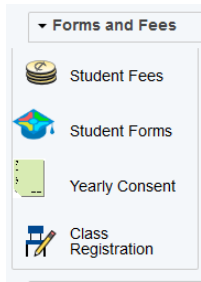
We are now beginning to collect Data Verification Sheets for students attending school in fall of 2016. You should receive an email from the system inviting you to log into the student forms manager to complete the form.

To pay school fees click the "Fees" option on the left hand side.
 To complete Data Verification Sheets for your children click the "Student Forms" option on the left hand side.

If you encounter any issues using these functions, please contact regsupport@eics.ab.ca with a description of your issue.

SchoolEngage

Click on Forms and Fees:



- Click on Student Fees to pay any outstanding school fees for the year.
- Click on Student Forms to submit the Data Verification form for the current year. If you are asked for a login and password at this point, you will need to use a different browser. You do NOT need another login and password to get into the Forms.



- Click on the “hat” to view your children and any forms that are outstanding. You will need to make sure that the 2016-2017 EICS Student Data Verification has been submitted. This allows you to verify the information that we have on file is correct for your child.
- Click on Yearly Consent to view the Field Trip Consents, Technology Use consents, and submit.